1. **Curriculum Progression Ladder Examples**
   Ms. Kelly Robbins joined the meeting to provide the deans with the Curriculum Progression Ladders examples for their programs, noting that some of the items will be covered by the Academic Programs Committee at its August 20 retreat.

   The ladders were reviewed and the Council discussed options for making them accessible to course schedulers as a tool to aid in retention. In addition, Ms. Mary Beth Wallace suggested that when the ladders are finalized, they can be included in Degree Works as an audit tracking feature.

   **Action:** Ms. Robbins, Dr. Rhonda Moraca, Ms. Sarah Smith, and Dr. Patricia Hunsader will discuss the best location to house the ladders on the website and let the Council know when they are available.

2. **Approval of the July 31, 2013, Minutes**
   The Council reviewed the July 31, 2013, minutes and approved them pending the revision of item 7 to reflect the date of the student orientation referenced in paragraph 3 as Tuesday, August 20, 2013.

   **Action:** Ms. Dina Kathman will make the above-referenced revision and finalize the document for posting to the Academic Council website.

3. **Events to Advancement**
   Dr. Bonnie Jones requested that the deans provide information regarding events that the colleges will be hosting or taking part in to Mr. Dennis Stover, Regional Vice Chancellor for Advancement. This will allow arrangements for advertising to be made, timely, and also provide Marketing with the opportunity to assist, if needed.
4. **Continuity of Operations Plan Update**
   Dr. Rhonda Moraca announced that she will be e-mailing the Continuity of Operations Plan to the deans for updates.

5. **APC Report/Approvals**
   Dr. Hunsader reported the following:
   
   - The APC will hold a retreat on Tuesday, August 20, with the first regular meeting scheduled to take place on Tuesday, August 27.
   - The matter of the System Faculty Council not reviewing the System policy on first day attendance will be addressed at the next meeting. More to come.
   - The Faculty Senate will strike the section of the Constitution regarding the deans’ role as ex-officio members. Invitations will be extended to meetings, as needed, with no voting/speaking privileges.
   - The Constitution will be amended to increase the percentage of a faculty member’s administrative assignment to more than 50% as the threshold for being extended voting rights. Previously, the threshold was 50% or more.
   - A new committee will be charged with the task of changing the Constitutional By-laws.

6. **Enrollment Report**
   Ms. Mary Beth Wallace provided the enrollment report for the week of August 19, noting that USFSM is 79% to goal in enrollment.

   She also advised the deans that Mr. Aaron Reccher will be contacting them regarding any GARs that remain in the colleges for processing.

   **Action:** Ms. Wallace will include the BSAS and ISS numbers in future Enrollment Reports, per Dr. Rose’s request.

7. **Faculty Welcome – Interactive E-Learning Session Overview**
   Dr. Dina Osborn and Mr. Dale Drees joined the Council to provide an overview of the interactive E-Learning session that they will be presenting during the Faculty Welcome Seminar on August 23.

   The Council provided suggestions to incorporate into the presentation, which Dr. Osborn and Mr. Drees will consider as they continue working on the details of their agenda.

8. **New Degrees**
   Dr. Jones reminded the Council that pre-proposals for new programs need to be submitted by October 15; otherwise, they won’t make the Work Plan for March 2014.

9. **Deans’ Reports**
   
   **a) Academic Support Services**
   Dr. Moraca reported that the course cancellation meeting will take place on August 21.
She also announced that the deans are invited to attend the 7:30 a.m. APC retreat pre-meeting. Dr. Robert Sullins, Dean of Undergraduate Studies in Tampa, will attend. The discussion will focus on General Education and how the USF business systems that coordinate it all can be better managed.

b) **Student Services**
Ms. Wallace reported that Career Services is moving into its new space in Student Services on August 21.

10. **Next Meeting**
The next Academic Council meeting will take place on Friday, September 6, 2013, 2:00-4:00 p.m., in the Campus Board Room.