

**USF SARASOTA-MANATEE
ASSESSMENT PLANNING RECORD
2016-17**

UNIT:	Name of Unit (Ben Ellinor, Regional Vice Chancellor)
MISSION:	The mission of Business and Finance is to support the campus' principal functions of instruction, research, and community service by providing leadership, expertise and responsible management of fiscal resources, human resources, administrative resources, technological resources and physical resources
2015-20 USFSM STRATEGIC PLAN GOALS:	<p>STRATEGIC GOAL #1: Student Success Ensure student retention, timely completion, employment success, and student satisfaction.</p> <p>STRATEGIC GOAL #2: Campus Life Foster an intentional culture of campus engagement.</p> <p>STRATEGIC GOAL #3: Intentional Enrollment Management Strategically recruit and retain students by growing existing programs and creating new programs of strategic emphasis or demonstrated demand.</p> <p>STRATEGIC GOAL #4: Teaching and Learning Explore and implement innovative technologies and pedagogical methods that increase student engagement in the learning process and improve student learning outcomes.</p> <p>STRATEGIC GOAL #5: Scholarly Activity Recognize and support diverse faculty and student research activities.</p> <p>STRATEGIC GOAL #6: Community Engagement Build and be known for a community engagement identity in partnership with a variety of organizations throughout the service area.</p> <p>STRATEGIC GOAL #7: Resources Preserve, grow, and diversify the human, physical, financial, private, and other resources, aligning them to support the strategic goals.</p>
UNIT GOALS:	<ol style="list-style-type: none"> 1. Provide accurate and timely financial and cash collection services for the campus community. (Aligns with USFSM Goal7, Strategy 7.2) 2. Provide a quality Human Resources unit, which attracts the best talent, recognizes employee success, and provides opportunities for professional development and personal enrichment. (Aligns with USFSM Goals 2,7; Strategies 2.6, 2.9. 7.2)

	<p>3. Provide administrative leadership to the campus business services, which include Parking Services, Purchasing, Cashiering, Copy Services, Postal and Courier Services, Bookstore, and Campus Security. (Aligns with USFSM Goal 7; Strategies 7.1, 7.2, 7.6, 7.9)</p> <p>4. Provide leadership, support, guidance and oversight in budget and financial management. (Aligns with USFSM Goal 7, Strategy 7.2)</p> <p>5. Provide a safe environment for students, faculty, staff, and visitors. (Aligns with USFSM Goals 2,6; Strategies 2.8, 6.5)</p> <p>6. Develop and implement the USF Sarasota-Manatee Campus Facilities 10-Year Master Plan (Aligns with USFSM Goal 2,4,7; Strategies 2.1, 2.2, 2.3, 2.4, 4.3, 7.10)</p> <p>7. Develop and implement improvements for enhanced cost and work effort efficiencies in facilities operations and promote sustainability. (Aligns with USFSM Goal 7.1)</p>				
OUTCOME	Unit Goal	Means of Assessing Outcomes	Assessment Data	Analysis of Assessment & Plan	Chancellor's Response (Dr. Sandra Stone)
Outcome 1. Develop Succession Plan for RVC	4	Develop Recruitment Plan and structure to support new RVC.			
Outcome 2. Food Services Contract Evaluation	3	Review Customer Service Surveys and Meetings with prospective vendors and end users to determine new contract for food services.	Survey Results:		
Outcome 3 Enhanced Campus Safety	5	Expand campus hours with security available to support student and staff security beyond current practice.			
	5	Submit LBR with NCF for expanded police coverage, counseling and wellness coverage.			
	5	Provide Safety Handbook for employees and students to be available in FY 17.			
Outcome 4 Increased Reserves Available.	4	Build Increased reserves available in FY 18.			

Outcome 5 Models of Efficiencies Centralized Services Developed	7	Creation of Centralized Travel Office and Centralized Office to Support Inventory Control.			
	2,7	Provide Professional Development Funding and Support Staff Service Training Opportunities.			
Outcome 6 Improve Campus Facilities to support New STEM Building, Emergency and Facilities Management	5,6	Construct Emergency Operations Center and New Facilities Management Operations Center by Expanding Physical Plant.			
	6	Implement Campus Development Agreement with Manatee County to support Campus Master Plan.			
	6	Complete Plans for STEM Facility to support fund raising efforts and PECO Project Funding Efforts.			