



*Southern Association of Colleges and Schools
Commission on Colleges*

INSTITUTIONAL SUMMARY FORM PREPARED FOR COMMISSION REVIEWS

GENERAL INFORMATION

Name of Institution University of South Florida Sarasota-Manatee

Name, Title, Phone number, and email address of Accreditation Liaison

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Name, Title, Phone number, and email address of Technical Support person for the Compliance Certification

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IMPORTANT:

Accreditation Activity (*check one*):

- Submitted at the time of Reaffirmation Orientation
- Submitted with Compliance Certification for Reaffirmation
- Submitted with Materials for an On-Site Reaffirmation Review
- Submitted with Compliance Certification for Fifth-Year Interim Report
- Submitted with Compliance Certification for Initial Candidacy/Accreditation Review
- Submitted with Merger/Consolidations/Acquisitions
- Submitted with Application for Level Change

Submission date of this completed document: 1/15/2016

EDUCATIONAL PROGRAMS

1. Level of offerings (Check all that apply)

- Diploma or certificate program(s) requiring less than one year beyond Grade 12
- Diploma or certificate program(s) of at least two but fewer than four years of work beyond Grade 12
- Associate degree program(s) requiring a minimum of 60 semester hours or the equivalent designed for transfer to a baccalaureate institution
- Associate degree program(s) requiring a minimum of 60 semester hours or the equivalent not designed for transfer
- Four or five-year baccalaureate degree program(s) requiring a minimum of 120 semester hours or the equivalent
- Professional degree program(s)
- Master's degree program(s)
- Work beyond the master's level but not at the doctoral level (such as Specialist in Education)
- Doctoral degree program(s)
- Other (Specify) _____

2. Types of Undergraduate Programs (Check all that apply)

- Occupational certificate or diploma program(s)
- Occupational degree program(s)
- Two-year programs designed for transfer to a baccalaureate institution
- Liberal Arts and General
- Teacher Preparatory
- Professional
- Other (Specify) _____

GOVERNANCE CONTROL

Check the appropriate governance control for the institution:

- Private (*check one*)
 - Independent, not-for-profit
Name of corporation OR
Name of religious affiliation and control: _____
 - Independent, for-profit *
If publicly traded, name of parent company: _____

- Public state * (*check one*)
- Not part of a state system, institution has own independent board
 - Part of a state system, system board serves as governing board
 - Part of a state system, system board is super governing board, local governing board has delegated authority
 - Part of a state system, institution has own independent board

** If an institution is part of a state system or a corporate structure, a description of the system operation must be submitted as part of the Compliance Certification for the decennial review. See Commission policy "Reaffirmation of Accreditation and Subsequent Reports" for additional direction."*

**INSTITUTIONAL INFORMATION
FOR REVIEWERS**

Directions:

Please address the following and attach the information to this form.

1. History and Characteristics

Provide a brief history of the institution, a description of its current mission, an indication of its geographic service area, and a description of the composition of the student population. Include a description of any unusual or distinctive features of the institution and a description of the admissions policies (open, selective, etc.). If appropriate, indicate those institutions that are considered peers. Please limit this section to one-half page.

The Florida Legislature formally established the University of South Florida (USF) in 1956. In 1974, USF began offering evening courses in education, business, and liberal arts at six (6) locations in Manatee and Sarasota counties, including on the New College of Florida campus. The Florida Legislature officially designated USF Sarasota-Manatee as a branch campus of USF in 1975, when New College merged with the university.

By separate acts of the Florida legislature effective July 1, 2001, the USF Sarasota-Manatee campus received budget authority separate from USF Tampa, and New College became a separate, independent, public honors college. The five-member USF Sarasota-Manatee Campus Board created by this legislation became responsible for the campus' finances, but academic authority was maintained with USF Tampa. The USF Sarasota-Manatee legislation also directed the campus to apply for separate accreditation from the Southern Association of Colleges and Schools (SACS), which was granted in 2011 and provides independence for academic decisions.

In December 2011 USF Sarasota-Manatee adopted the following mission statement in its Strategic Plan 2012-16: "The University of South Florida Sarasota-Manatee provides access to professional higher education programs and scholarly research in a personalized living and learning community that graduates successful leaders who empower Florida's Suncoast to thrive locally, nationally, and globally.

In June 2015 USF Sarasota-Manatee updated its Strategic Plan (2015-2020) with a revised mission: "The University of South Florida Sarasota-Manatee provides high quality bachelor's and graduate-level education and scholarly activity in a personalized learning community that prepares successful leaders and responsible citizens."

The USF Sarasota-Manatee student population consists of FTIC, transfer, and master's students. The majority of the nearly 2,500 students claiming USF Sarasota-Manatee as their home campus hail from the local service area of Sarasota, Manatee, and DeSoto counties. USF Sarasota-Manatee considers its peers other regional institutions that enjoy the resources of a larger system but with a mission to serve locally in their own communities, such as Georgia Southwestern State University, Louisiana State University-Shreveport, Indiana University-Kokomo, and the University of Houston-Victoria.

2. List of Degrees

List all degrees currently offered (A. S., B.A., B.S., M.A., Ph.D., for examples) and the majors or concentrations within those degrees, as well as all certificates and diplomas. For each credential offered, indicate the number of graduates in the academic year previous to submitting this report. Indicate term dates.

Discipline	Bachelor's 17 active 120 hrs. each	Master's 7 active	Certificate 13 active UG, 2 active GR	Hosted* 1 active	Grads
Accounting, BA/BS	B				51
Applied Science, BSAS	B				18
Two CAS tracks: Gerontology, Leadership Studies			UC 15 hrs		
Two CHTL tracks: Hospitality Mgt & Information Technology			UC 15 hrs		
Biology, BS	B				0
Business Administration, MBA		M 40 hrs			15
Communication Sciences & Disorders, BS	B				54
Criminology, BA	B				37
Criminal Justice Administration, MA		M 33 hrs			3
Education General, MA		M 35 hrs			0
Online Teaching & Learning			GC 14 hrs		
Educational Leadership, M.Ed.		M 36 -39 hrs			12
Post-Master's Ed Leadership			GC 30-33 hrs		
English, BA	B				7
Elementary Education, BS/BA/MA	B				27
Finance, BA/BS	B				28
General Business, BA/BS	B				24
History, BA	B				11
Hospitality Management, BS	B	M 36 hrs			42
Hotel Management			UC 15 hrs		
Restaurant Management			UC 15 hrs		
Hospitality Management, MS		M 36 hrs			10
Information Technology, BSIT	B				35
Information Tech Management			UC 15 hrs		
Web Design and Development			UC 15 hrs		
Application Development			UC 15 hrs		
Database Design Certificate			UC 15 hrs		
Information Security Certificate			UC 15 hrs		

Discipline	Bachelor's 17 active 120 hrs. each	Master's 7 active	Certificate 13 active UG, 2 active GR	Hosted* 1 active	Grads
IT Project Management			UC 15 hrs		
Mobile Application Develop			UC 16 hrs		
Systems Administration			UC 15 hrs		
Interdisciplinary Social Science, BA	B				32
Environmental Science & Policy			UC 19 hrs		
Management, BA/BS	B				36
Marketing, BA/BS	B				13
Prof & Technical Communication, BA	B				1
Business & Technical Writing			UC 15 hrs		
Psychology, BA	B				59
Secondary Education English, MA		M 33 hrs			1
Social Work, MSW*				M 60 hrs	n/a - hosted
Teaching, MAT		M 39 hrs			4
INACTIVE PROGRAMS & CERTIFICATES – Not accepting applications/No current enrollment					
Business Analytics Certificate			GC 15 hrs INACTIVE		
Early Childhood Education, BS/BA	B INACTIVE				
Elementary Education, BS/BA/MA		M INACTIVE			
Health Care Quality Management			GC 15 hrs INACTIVE		
Lean Operations and Six Sigma			GC 15 hrs INACTIVE		
Reading Education, MA		M INACTIVE			
Reading Education			GC 15 hrs INACTIVE		

3. Off-Campus Instructional Locations and Branch Campuses

List **all locations** where 50% or more credit hours toward a degree, diploma, or certificate can be obtained primarily through traditional classroom instruction. Report those locations in accord with the Commission's definitions and the directions as specified below.

Off-campus instructional sites—a site located geographically apart from the main campus at which the institution offers **50 % or more** of its credit hours for a diploma, certificate, or degree. This includes high schools where courses are offered as part of dual enrollment. For each site, provide the information below. **The list should include only those sites reported and approved by SACSCOC.** Listing unapproved sites below does not constitute reporting them to SACSCOC. In such cases when an institution has initiated an off-campus instructional site as described above without prior approval by SACSCOC, a prospectus for approval should be submitted immediately to SACSCOC.

Name of Site	Physical Address (street, city, state, country) Do not include PO Boxes.	Date Approved by SACSCOC	Date Implemented by the institution	Educational programs offered (specific degrees, certificates, diplomas) with 50% or more credits hours offered at each site	Is the site currently active? (At any time during the past 5 years, have students been enrolled and courses offered? If not, indicate the date of most recent activity.)
University of South Florida – Tampa	4202 East Fowler Ave Tampa, FL 33260	February 11, 2015	August 24, 2015	Hospitality Management, B.S.; B.S.A.S. concentration in Hospitality Management	Yes

Institutions with off-campus instructional sites at which the institution offers **25-49%** credit hours for a diploma, certificate, or degree—including high schools where courses are offered as dual enrollment—are required to notify SACSCOC in advance of initiating the site. For each site, provide the information below.

Name of Site (Indicate if site is currently active or inactive. If inactive, date of last course offerings and date of projected reopening)	Physical Address (street, city, state, country) Do not include PO Boxes.	Date Notified by SACSCOC	Date Implemented by the institution	Educational programs offered (specific degrees, certificates, diplomas) with 25-49% credit hours offered at each site	Is the site currently active? (At any time during the past 5 years, have students been enrolled and courses offered? If not, indicate the date of most recent activity.)
University of South Florida Sarasota-Manatee at North Port Instructional Site	5920 Pan American Blvd. North Port, FL 34287	July 8, 2011 (opening) August 21, 2015 (closing)	July 8, 2011	Criminology, B.A. Interdisciplinary Social Sciences, B.A. Psychology, B.A.	No. Closed in December 2015.
Culinary Innovation Laboratory at Lakewood Ranch	8130 Lakewood Main Street, Suite D 104 Lakewood, FL 34202	August 11, 2014	August 25, 2014	Hospitality Management, B.S.; B.S.A.S. concentration in Hospitality Management	Yes
USFSM Science Labs at Mote Marine Laboratory	1600 Ken Thompson Pkwy Sarasota, FL 34236	February 18, 2014	August 25, 2014	Biology, B.S.	Yes
University of South Florida Sarasota-Manatee at State College of Florida-Venice Instructional Site	8000 S Tamiami Trail Venice, FL 34293	August 21, 2015	January 1, 2016	Only courses offered, not degrees or certificates	Yes

Branch campus—an instructional site located geographically apart and independent of the main campus of the institution. A location is independent of the main campus if the location is (1) permanent in nature, (2) offers courses in educational programs leading to a degree, certificate, or other recognized educational credential, (3) has its own faculty and administrative or supervisory

organization, ***and*** (4) has its own budgetary and hiring authority. ***The list should include only those branch campuses reported and approved by SACSCOC.*** Listing unapproved branch campuses below does not constitute reporting them to SACSCOC. A prospectus for an unapproved branch campuses should be submitted immediately to SACSCOC.

Name of Branch Campus	Physical Address (street, city, state, country) Do not include PO Boxes.	Date Approved by SACSCOC	Date Implemented by the institution	Educational programs (specific degrees, certificates, diplomas) with 50% or more credits hours offered at the branch campus	Is the campus currently active? (At any time during the past 5 years, have students been enrolled and courses offered? If not, indicate the date of most recent activity.)
Not Applicable					

4. Distance and Correspondence Education

Provide an initial date of approval for your institution to offer distance education. Provide a list of credit-bearing educational programs (degrees, certificates, and diplomas) where 50% or more of the credit hours are delivered through distance education modes. For each educational program, indicate whether the program is delivered using synchronous or asynchronous technology, or both. For each educational program that uses distance education technology to deliver the program at a specific site (e.g., a synchronous program using interactive videoconferencing), indicate the program offered at each location where students receive the transmitted program. Please limit this description to one page, if possible.

Initial Date of approval to offer distance education – August 18, 2011

Master’s Degrees

General Education - asynchronous

Bachelor’s Degrees

Communication Sciences Disorders (second baccalaureate) – asynchronous

Information Technology – asynchronous and synchronous

Undergraduate Certificates

Business & Technical Writing - asynchronous

Leadership Studies -asynchronous

Hotel Management -asynchronous

Restaurant Management - asynchronous

Application Development – Both asynchronous and synchronous

Database Design – Both asynchronous and synchronous

Information Security – Both asynchronous and synchronous

Information Technology Management – Both asynchronous and synchronous

IT Project Management – Both asynchronous and synchronous

Mobile Application – Both asynchronous and synchronous

Systems Administration – Both asynchronous and synchronous

Web Design and Development – Both asynchronous and synchronous

5. Accreditation

(1) List all agencies that currently accredit the institution and any of its programs and indicate the date of the last review by each.

Southern Association of Colleges and Schools (SACS) – June 2011

Association to Advance Collegiate Schools of Business (AACSB) – May 2014

National Council for Accreditation of Teacher Education (NCATE) – May 2015

(2) If SACS Commission on Colleges is not your primary accreditor for access to USDOE Title IV funding, identify which accrediting agency serves that purpose.

Not applicable.

(3) List any USDOE recognized agency (national and programmatic) that has terminated the institution's accreditation (include the date, reason, and copy of the letter of termination) or list any agency from which the institution has voluntarily withdrawn (include copy of letter to agency from institution).

Not applicable.

(4) Describe any sanctions applied or negative actions taken by any USDOE-recognized accrediting agency (national, programmatic, SACSCOC) during the two years previous to the submission of this report. Include a copy of the letter from the USDOE to the institution.

Not applicable.

6. Relationship to the U.S. Department of Education

Indicate any limitations, suspensions, or termination by the U.S. Department of Education in regard to student financial aid or other financial aid programs during the previous three years. Report if on reimbursement or any other exceptional status in regard to federal or state financial aid.

Not applicable.

Document History

Adopted: September 2004

Revised: March 2011

Revised: January 2014