

**CURRICULUM VITAE**  
April 2014  
**XIOMARA CASADO Ed.S**

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**EDUCATION**

2011	University of South of Florida, Educational Specialist – Terminal Degree in Curriculum and Instruction, Instructional Technology
1996	University of South of Florida, Masters of Education (Curriculum and Instruction - Computers in Education),
1992	University of South of Florida, Bachelor of Engineering Technology

**PROFESSIONAL EXPERIENCE**

2007 – Present	Associate Professor, State College of Florida, Business and Technology
1999 - 2007	Assistant Professor, Manatee Community College, Computing and Engineering Technology <b>Proficient using Learning Management Systems: Angel, BlackBoard and Canvas</b>
1997 - 1999	Instructor/Program Support Specialist, Manatee Community College Open Campus Responsibilities included: <ul style="list-style-type: none"><li>• Provide an average of 12 hours of instruction</li><li>• Research, recommend, develop, and schedule technology courses for three computer laboratories for 60-80 courses per semester</li><li>• Coordinate with technical staff to ensure proper equipment operation</li><li>• Interview, select, and hire instructors</li><li>• Prepare course materials and review course material developed by other instructors</li><li>• Resolve conflicts and counseling students and instructors</li><li>• Analyze course evaluations and student comments, adjust schedules, course curricula, and instructor assignments to ensure that quality training was delivered</li><li>• Develop customized courses for business and industry</li></ul>

**CERTIFICATIONS**

2013	Access 2010
2009	CIW Web Foundations
2000	Cisco Certified Network Associate (CCNA) Cisco Certified Academy Instructor (CCAI)

## PUBLICATIONS

Technical editor for Web Collaboration using MS Office XP and NetMeeting, a book written by Floyd Winters and Julie Manchester, published by Prentice Hall.

## TEACHING EXPERICE

CET 1600 Network fundamentals  
CET 1610 Router technology  
CET 2610 Advanced router technology  
CET 2620 Project-based learning  
CGS 1000 Computer Information Systems  
CGS 1543 Database Design and Implementation  
COP 2170 Visual Basic Programming  
COP 2510 Programming Concepts  
COP 2842 Developing Websites/PHP/MySQL  
COP 2700 Database Systems Basics  
COP 3718 Intermediate Databases  
COP 3931 Advanced Database Design  
ISM 4212 - Database Design and Administration

**Non-credit courses taught** - Introduction to Computers, Computer Fundamentals, MS-DOS, Windows, MS- Word , Excel intro, intermediate and advanced courses, Introduction and Advanced Database courses using Access, Power Point, Introduction to the Internet, Conversational Spanish, Setting up home wireless networks

## COLLEGE SERVICE AND PARTICIPATION

- Wellness Communication Coordinator (2013 – present)
- Member of the Standard Academic Progress (SAP) Appeal Committee (2013 – present)
- Member of the SharePoint Cross-Functional Team (Spring 2013-Fall 2013)
- Assisted Dr. Cyndi Reynolds with Spanish translation for multiple informational sessions for the Collegiate School
- Assist adjunct instructors who teach Cisco Networking Academy courses
- Mentor department instructors setting up CGS 1000 myItLab courses
- Main Cisco Networking Academy contact with MTI and Manatee High school (2000 – 2011)
- Participated in search committees:
  - Computer Science Instructor for Bus. & Tech (Present) ,Economics (Spr. 09) Eng. Tech (Spr. 09) , Computer Services: Network System Administrator (Fall 09- Spr.10)
- Developed courses:
  - ISM 4212 - Database Design and Administration for the Bachelor of Applied Science in Technology Management Program at SCF (Summer 2013)
  - COP 2930 – Building Interactive Dynamic, Data-Driven Web applications (Spring 2012)
  - COP 2700 Database Systems Basics (USF - 2011)
  - COP 3718 Intermediate Databases (USF - 2011)
  - COP 3931 Advanced Database Design (USF - 2011)

- Participated in the PTA Club Massage (2011 – 2012)
- Participated in the SCF WOW program (2011 – 2012)
- Attended to LSM vendor showcases
- Attended conferences:
  - CodeStock (2012)
  - Pearson
  - Cengage/Course Technology
- Obtained FCA membership
- Course coordinator for five courses: Database Design and Implementation, Networking Fundamentals, Router Technology, Advanced Router Technology, and Project Based Learning, Developing Websites/PHP/MySQL.
- Regular attendance to SCF basketball games
- Regular attendance to SCF music events
- Contact person for the Cisco Networking Academy at Manatee Community College (1999 – 2011)
- Supervisor for the Computing Engineering and Technology Network Specialist (1999 – 2001)
- Adviser for the International Student Organization
- Co-adviser for the Gay Straight Alliance club
- Member of the Academic Advising Strategic Plan (2001 - 2002)
- Committee member for IT Security grant proposal (May - October 2003)

#### **COMMUNITY SERVICE**

- Collaborates with USF Hospitality and Management project: Food Powers Community (<http://foodpowerscommunity.com/>) in the development of their database (2014)
- Have served as a judge for MTI Skills USF computer programming (Spring 2011)
- Provide transportation for people with disabilities (MCC Church, Lighthouse for the Blind)
- Volunteer in organizing and distributing meals and clothing to Palmetto migrant workers and their children
- Co-developed and maintained Church of the Trinity website (2008-2011)
- Served as a member of the Board of Directors for Trinity MCC church for (2005-2007)
- Participate in events that raise consciousness about cultural diversity
- Regular participation in heart, cancer and AIDS walks

#### **LANGUAGES**

Fluent in Spanish